

Boys G-Swim Captain Parents 2017-18

Date of event	Job	Sub-Chair	Details
On going Starts approx. 1 month before season, ends after team dinner	Communication (ask Meg)		Communications to parents: -practice/dryland -info about meets - communicate with coaches
On going	Booster Liaison		Report info about the team, meets, scores, etc to boosters for "newsletter"
Summer '17	Merchandise order		Boys swim suits, t shirts, extras: Select items (work with coaches), make flyer, communicate and collect orders/money, distribute items
December 4	Community Service project – Show movie SWIM TEAM	Boys do this	Organize and execute a project: involve boys in selecting project – determine charity, etc
January 2018	Senior Day		Ceremony to thank the senior swimmers
March 2018	End of year team dinner and gifts for coaches		Arrange with venue, communicate and collect money from families
March 2018	Montage		Collect photos and assemble montage for team dinner
March 2018	Senior Boys swim posters		Instruct sr.boys/parents to locate swimming baby photos, have posters printed and set up with sharpies for team dinner
November '17	G-Swim program		Design, print and distribute program
November '17	Team Poster		Organize boys for photos, work with boosters for template, arrange for printing and distribute around town, to boys, etc Print 100
Ongoing	Bookkeeping		Coordinate finances and work with boosters
ongoing	Fundraising/Concession		which comes from merchandise sales, other projects if they do one (ex: robes last year), concession stand (this money pays for posters/senior gifts/program, etc
January '18	Sectional Ad		For program at sectionals (can be poster person) \$100
March 2018	Senior Gift		Pending – is this really needed?
November '17	Potluck dinners		Usually hosted by a captain
TBD	Applebees Dinner		Megs idea and we haven't been able to organize it for her but it is a fundraising thing and also a spirit thing
November '17	Photos	Boys Parent will contact ap photo or ms brady	organize with AP Photo for the poster/indiv pics and yearbook pic. We usually pic a swimmer in AP Photo who wants to do swimming assignment (or boys reach out to a senior swimmer/AP Photo person
ongoing	Record Keeping		Organize and maintain historical records and swim records
ongoing	SwimTeam Case in Greeley Gym		Decorate and maintain display case to best highlight team and accomplishments
Ongong	Media Liason		Promote team to local media